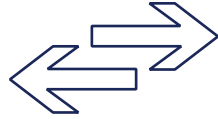


CERTIFIED MUNICIPAL CLERK

INTERNATIONAL INSTITUTE OF MUNICIPAL CLERKS CERTIFICATION TRACK



Typically
4-8 years
completion time



Can substitute
treasurers'
sessions



No need
to renew
certification



2 years
IIMC membership
requirement

EDUCATION - 60 POINTS

(2 hours = 1 point)

CLASSROOM

120 hours*

- Montana Municipal Institute
- MLCT session
- Regional training

SUBSTITUTE UP TO

12 hours

- Webinars
- Undergraduate or Graduate degrees

EXPERIENCE - 50 POINTS

- Clerk/Treasurer
- Administrator in a private business
- Service on the MMCTFOA Committee
- Attendance at the IIMC Annual Conference
- Attendance at the MLCT Annual Conference

**60 POINTS
EDUCATION**



**50 POINTS
EXPERIENCE**



**110 TOTAL
POINTS NEEDED**

*Montana Clerk Certification (non-IIMC) occurs at 100 education hours