

MMCT & FOA
Semi-Annual Meeting
Wednesday, May 4th, 2022
Lunch Meeting, Noon
Best Western Plus GranTree Inn
Bozeman, MT

President Jodi Rogers called the meeting to order: 12:16pm

Members Present:

Tom Frownfelder (Choteau), Nikki Rogers (Bainville), Peggy Fruit (Broadus), Michelle Richards (Colstrip), Nate Robbins (Darby), Amy Thorngren (East Helena), Julia Shannon (East Helena), Savannah Moore (Winnett), Kelly Doan (Circle), Ginger Guinn (Ennis), Brittney Hirsch (Ennis), Kami Hoerning (Dillon), Jody Kinsey (Miles City), Mary Rowe (Miles City), Hilary Ritter (Conrad), Michelle Stidham (White Sulphur Springs), Heather Harrington (White Sulphur Springs), Tanya Lanter (Roundup), Stephanie Baker (Geraldine), Tonya Garber (Lewistown), Aimee Brunckhorst (Kalispell), Julie Hawes (Kalispell), Becky Schroeder (Harlem), Emily Harshman (Chinook), Theresa Schmuck (Eureka), Cynthia Fleming (Hamilton), Chera Cole (Troy), Brenda Dietz (Baker), Faye Carlson (Fairview), Cyndi Thompson (Deer Lodge), Kristi Millhouse (Twin Bridges), Ginger Galiger (Sheridan), Dina Young (Lima), Kalsey Purkett (Livingston), Samantha Lembcke (Livingston), Kisha Cornell (Columbus), Liz McIntosh (Havre), Stacy McIntosh (Havre), Jhona Peterson (Wolf Point), Steph Sullivan (Valier), Peggy Russell (West Yellowstone), Leann Marigold (Libby), Laurie Barrett (Malta), Lorie Bond (Malta), Sayde Wallace (Dutton), Ellen Harne (Boulder), Allissa Christensen (Whitehall), Michael Fauerbach (Belgrade), Cheri Kjersem (Winifred), Debra Zinda (Wibaux), Ashley Wickum (Chester), Lara Brisco (Harlowton), Tammy Comer (Fairfield), Jodie Campbell (Cascade), Erica Franck (Thompson Falls), Sonya Southland (Scobey), Chelsea Peterson (Thompson Falls), LeAnn Johnson (Froid), Tonya Owens (Manhattan), Pam Humphrey (Manhattan), Cheri Bundy (Cut Bank), Linda Burley (Cut Bank), Bailey Wiggins (Forsyth), Sandra Donley (Forsyth), Darci Saeman (Glendive), Jessica Reitz (Glendive), Cindy Farwick (Fort Benton), Carol Kline (Fort Benton), Nikki Brummond (Lewistown), Tracy Rebo (Troy), Jennifer Robley (Fort Peck), Denise Bohlman (Billings)

1. Approval of Minutes from Semi-Annual Spring Meeting, May 5th, 2021
 - a. A motion to approve the minutes was made by Jodi Campbell, with a second by Tammy Comer. Motion passes.
2. Treasurer's Report
 - a. Claims
 - i. There are 7 claims for the total of \$4,314.38 (see attached). A motion to approve the claims was made by Tracy Rebo, with a second by Cindy Farwick. Motion passes.
 - b. Financial Report (see attached)
 - i. Checking account balance as of 3/31/21: \$72,217.22
3. Committee Reports and Vacancy Volunteer Appointments

- a. Education – Brenda Schneider
 - i. Not present
- b. Finance & Audit – Sonya Southland and Jodi Rogers
 - i. No report
- c. Fundraising/Sponsorships – Tammy Comer
 - i. Tammy gave a big thank you to all of the donors. She has received over \$7,000 in sponsorships for this year.
- d. Silent auction – Jodie Campbell
 - i. She reminded everyone to think about bringing silent auction items to the fall League conference, which raises funds for the scholarship fund.
- e. League Secretary – Jodi Rogers
 - i. No report
- f. Courtesy/Welcoming – Stacey Amundson
 - i. The IIMC conference is May 22-25th in little Rock Arkansas, next year it's in Minneapolis May 14th- 17th.
 - ii. Courtesy committee report: 4 retirement gift cards/cards, 2 sympathy cards over the past couple years.
 - iii. Not sure if there is a GFOA person anymore. Next conference for that is May 21-24, 2023, in Portland Oregon. APT conference is hybrid this year, August 7-10 in Henderson, Nevada.
- g. Institute – Bozeman MT
 - i. We have one more year on the books for Bozeman. We will need to start thinking about the next city to have Institute so we can get reservations. We will send out a survey email for suggestions.
- h. Website – Tom Frownfelder
 - i. We have migrated the MMCTFOA.com website to a new host, Squarespace. We have been making updates on content. Please let us know if there are any mistakes that you can see.
- i. MMCT & FOZ – Achievement Award – Lani Gospaderek/Michelle Richards
 - i. There were no nominations this year.
- j. International Institute of Municipal Clerks – Stacey Amundson
 - i. Not present
- k. Association of Public Treasurers for US & Canada – Vacant
 - i. No report
- l. Government Finance Officers Association – Vacant
 - i. No report
- m. Memorial Scholarship – Kisha Miller/Amy Brunkhorst
 - i. There were no scholarship applications received this year. They look forward to new applications for May of 2023.
- n. Legislative – Jodie Campbell
 - i. No report
- o. Nominating – Nikki Brummond
 - i. We have received nominations for Tom Frownfelder as Secretary, and Tammy Comer as Treasurer.
- p. Records Retention – Marty Rehbein

- i. Not present
- q. Historian – Nikki Rogers
 - i. Pictures from the last Institute are on the MMCTFOA website, and new pictures from this year will be uploaded shortly after Institute is over.

A motion to approve the reports was made by Sonya Southland, with a second by Cindy Farwick. Motion passes.

4. District Meeting Reports – Any Meetings? Are they needed?
 - a. Though there haven't been any meetings lately, Nikki Brummond thinks they are still good to have. We need to be proactive and continue to meet, at least with online meetings.
5. Unfinished Business
 - a. None
6. New Business
 - a. Volunteers to sell 50/50 tickets
 - i. Jodie Campbell, Tammy Comer and Laura Brisco have offered to sell tickets.
 - b. MMCTFOA Board and Committee Handbook
 - i. This is a good project to get experience points.
 - c. APT \$300 Annual Conference sponsorship gift
 - i. They are asking us to give a \$300 sponsorship for their conference. A motion to not give the sponsorship was made by Liz McIntosh, with a second by Tracy Rebo. Motion approved, with four votes against the motion.
7. Concerns for Questions from the Association Members
 - a. Liz McIntosh suggested that with so many new members, we should explain and introduce the officers. All officers introduced themselves.
8. Election of Officers
 - a. Secretary Nominee: Tom Frownfelder
 - b. Treasurer Nominee: Tammy Comer
 - c. Installation of Officers
 - i. A motion to approve the officers was made by Peggy Fruit, with a second by Tracy Rebo. Motion passes. The new officers were sworn in by Jodi Rogers.
 - ii. A motion to update signers on the checking account at 1st Bank of Montana was made by Jodi Rogers, with a second by Tom Frownfelder. The new signers will be Jodi Rogers as President, Nikki Brummond as Vice President, and Tammy Comer as Treasurer. Motion approved.
9. Adjourn : The meeting was adjourned at 12:42pm