



MINUTES
EXECUTIVE BOARD MEETING
MMCT & FOA

May 03, 2023 Noon Lunch Meeting
Best Western Plus Gran Tree Inn
Bozeman, MT

Attendees: Tammy Comer, Tom Frownfelder, Jodi Rogers, Tracy Rebo, Nikki Brummond.
Nikki Rogers was excused. See attached for member attendance.

Call to Order

1. Approval of Minutes from Semi-Annual Fall Meeting – October 05, 2022
 - a. A motion to approve the minutes was made by Jodie Campbell, with a second by Fay Carlson. Motion passed unanimously.
2. Treasurer's Report
 - a. Claims for July 2022 thru current, \$11,886.03 with checks #106-120 and #1062-1067. A motion to approve was made by Tracy Rebo, with a second from Cindy Farwick. All approved.
 - b. Financial Report: Income for July 1, 2022 thru June 30, 2023 was \$19,985.00. Total expenses for same time period was \$11,886.03. Balance in checking as of 4/26/23 is \$81,225.01. The last raffle sales at League brought in \$1,760.00. A motion to accept the financial report was made by Christal Turner, with a second from Sayde Wallace. All approved.
3. Committee Reports and Vacancy Volunteer Appointments
 - a. Education – Brenda Schneider
 - i. Brenda was not in attendance, so Jodi Rogers spoke. She gave a brief introduction of the education committee members. They meet several times per year to discuss locations and content for Institute each year. They work closely with the MSU Local Government Center to provide a well balanced series of classes that count towards the educational content that coincides with the IIMC.
 - b. Finance & Audit – Sonya Southland/Jodi Rogers
 - i. They reviewed the financials and found a clean audit.
 - c. Fundraising/Sponsorships – Tammy Comer
 - i. Tammy gave a thank you to all the corporate sponsors. This year she got \$8,800 in sponsorship.
 - d. Silent Auction – Jodie Campbell
 - i. The silent auction from the recent League conference made \$1,760 which is enough for almost 4 scholarships.
 - ii. Jodie is passing the baton to a new group of committee members: Tracy Rebo, Dannai Clayborn and Alyx Montiel.

- e. League Secretary – Jodi Rogers
 - i. She gave a brief description of the Recent Legislative session. She is impressed by how much effort the League of Cities and Towns put into watching each Bill, making sure to protect the needs of the cities and towns in MT.
 - f. Courtesy/Welcoming – Stacey Amundson
 - i. Since October 2021 she has sent out 4 retirement gift cards and many new member welcome packets.
 - g. Institute – Bozeman MT
 - i. This is the last year of Institute in Bozeman. The next two years will be at Fairmont Hot Springs. Call and make reservations now.
 - h. Website – Tom Frownfelder/Jodi Rogers
 - i. The new website has been up for a year. Tom explained what is on the website, and asked for any comments of missing or incorrect information.
 - i. MMCT&FOA – Achievement Award – Lani Gospaderek / Michelle Richards / Liz Roos
 - i. This year they are presenting the lifetime achievement award to Stacey Amundson.
 - j. International Institute of Municipal Clerks (IIMC) – Stacey Amundson
 - i. Their national conference is May 14-17 in Minneapolis. The next one will be in Alberta. There are scholarships available.
 - k. Association of Public Treasurers for US & Canada (APT US & C) – Chelsea Peterson
 - i. Nothing to report.
 - l. Government Finance Officers Association (GFOA) – Vacant
 - i. Nothing to report.
 - m. Legislative – Jodie Campbell
 - i. Thank you for all who sent letters to Senators concerning Bills at the Legislature. Also thank you to the League of Cities and Towns for all the work they do. We will work on getting information out about any new legislation.
 - n. Nominating – Nikki Brummond
 - i. There are three positions open, and Nikki Brummond is nominating the following. Jodie Campbell to replace Jodi Rogers as President. Niki Brummond to run an additional term as Vice-President 1st and 2nd Class Cities. Jennifer Robley to replace Nikki Rogers as Vice-President of Towns. These are two-year terms that will end June 2025. A motion to approve the new appointments was made by Liz Roos, and a second by Faye Carlson. All approved.
 - o. Records Retention – Marty Rehbein
 - i. Nothing to report.
 - ii. It was discussed in one of the sessions this year that there are new rules concerning records retention being passed in legislation.
 - p. Historian – Nikki Rogers
 - i. She was not present, Tom Frownfelder is taking pictures and passing around the sign-in book for Nikki.
4. District Meeting Reports – Any Meetings?
- a. Nothing to report.
5. Unfinished Business
- a. Nothing to report.
6. New Business
- a. Volunteers to sell 50/50 Tickets

- i. Rather than having an auction item to sell tickets for, we would like to sell 50/50 tickets as a fundraiser to support past clerk Peggy from Broadus who lost her house in a fire.
 - ii. Jodie Campbell also said that she is looking for a volunteer to take over the fundraising committee chair.
7. Concerns or questions from the association members?
 - a. None.
8. Election of Officers
 - a. The new officers listed above were sworn in by Jodi Rogers
9. Adjourn
 - a. The meeting was adjourned at 12:46pm